

Course Outline for Autumn 2017 Language Course

講座番号
Course NO.

2207

講座名 Course Title & レベル Level

英語会話 : Business Plus (NEW!) (初級～中級)
(Pre-Intermediate CEF Level A1/A2)

日時 Date Time 水曜日 Wed. 19:00～ 全13回

講師名 Instructor PATTIMORE Roger

各回の授業計画 Teaching plan for each class :

NO.	テキスト等 Textbook or Materials	授業内容 Lesson Part
1	Prints Textbook	Introduction to Course Introductions of Students Introduction to the instructor Textbook Information
2	Textbook Unit 1 Nice to Meet You (Meeting, greeting clients, make conversation)	Skills: Opening and closing conversations Vocabulary: Numbers, Countries, Regions Reading: Talking about jobs
3	Textbook Unit 2 In the Office	Skills: Typical day, routines Vocabulary: Office Equipment, words that go together (1) Reading: Offices around the world
4	Textbook Unit 3 On the Phone	Skills: On the phone, talking about cell / smart phones Vocabulary: Names, numbers, telephone language Reading: The unbreakable cell phone
5	Textbook Unit 4 Buying and Selling	Skills: Vocabulary: Directions, words that go together (2) Reading: Showrooming
6	Review Catch up Class	TBD
7	Textbook Unit 5 'What are you doing tomorrow?' (Appointments)	Skills: shopping habits, good / bad service Vocabulary: Time, days, months, dates Reading: London to Beijing in two days
8	Textbook Unit 6 Out and About (Business travel)	Skills: Giving advice, talk about travel Vocabulary: travel vocab. Describe pictures Reading: The Richmond Hotel, Jakarta

9	Textbook Unit 7 'Tell me about your company'	Skills: Successful Asian Companies, talk about successful companies Vocabulary: countries, nationalities, make vs do Reading: Top jobs for women
10	Textbook Unit 8 'Let's eat out' (Entertaining in business)	Skills: In a food court Vocabulary: food and drink, invitations Reading: Special requests on MJets
11	Textbook Unit 9 Work and play	Skills: Travel and leisure in Asia Vocabulary: play/do/go, describe leisure activities Reading: Tourists in Thailand
12	Textbook Unit 10 Come again soon	Skills: The workplace 2025 Vocabulary: Hello / Good bye / Review Quiz Reading: The ASEAN Economic Community
13	Course wrap up	Review, catch up, final advice, self-directed study ideas

Note: